

CITY AND COUNTY OF SWANSEA

NOTICE OF MEETING

You are invited to attend a Meeting of the

ECONOMY & INVESTMENT CABINET ADVISORY COMMITTEE

At: Committee Room 6, Guildhall, Swansea

On: Wednesday, 17 June 2015

Time: 5.00 pm

AGENDA

Page No.

- 1 **Apologies for Absence.**
- 2 **Disclosures of Personal and Prejudicial Interests.** 1 - 2
- 3 **Minutes:** 3 - 6
To approve, as a correct record, the Minutes of the Economy and Investment Cabinet Advisory Committee held on 29 April and 19 May, 2015.
- 4 **Terms of Reference. (For Information).** 7
- 5 **Legal Highs - Presentation by Dave Picken, Divisional Officer, Trading Standards.**
- 6 **Planning and a Healthier Urban Environment - Presentation by Rachel Davies, Developments and Projects Officer.**
- 7 **Feedback from Site Visits to Morriston and Clydach Regional District Centres.**
- 8 **Work Plan 2015-2016.** 8



Patrick Arran
Head of Legal, Democratic Services & Procurement
Wednesday, 10 June 2015

Contact: Democratic Services - 01792 636923

ECONOMY AND INVESTMENT CABINET ADVISORY COMMITTEE

Labour Councillors: 9

J C Bayliss	B G Owen
S E Crouch	G Owens
P Downing	P B Smith
P Lloyd	N M Woollard
P M Matthews	

Liberal Democrat Councillors: 2

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Independent Councillor: 1

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Conservative Councillor: 1

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Relevant Cabinet Members and Officers:

Councillor Robert Francis - Davies	Cabinet Member for Enterprise Development and Regeneration
Councillor Mark Child	Cabinet Member for Wellbeing and Healthy City
Phil Roberts	Director of Place
Mike Hawes	Head of Financial Services
Phil Holmes	Head of Economic Regeneration & Planning
Ryan Thomas	Head of Planning
Lee Wenham	Head of Marketing, Communications & Scrutiny
Democratic Services	
Archives	

Total Copies Needed:

20

Disclosures of Interest

To receive Disclosures of Interest from Councillors and Officers

Councillors

Councillors Interests are made in accordance with the provisions of the Code of Conduct adopted by the City and County of Swansea. You must disclose orally to the meeting the existence and nature of that interest.

NOTE: You are requested to identify the Agenda Item / Minute No. / Planning Application No. and Subject Matter to which that interest relates and to enter all declared interests on the sheet provided for that purpose at the meeting.

1. If you have a **Personal Interest** as set out in **Paragraph 10** of the Code, you **MAY STAY, SPEAK AND VOTE** unless it is also a Prejudicial Interest.
2. If you have a Personal Interest which is also a **Prejudicial Interest** as set out in **Paragraph 12** of the Code, then subject to point 3 below, you **MUST WITHDRAW** from the meeting (unless you have obtained a dispensation from the Authority's Standards Committee)
3. Where you have a Prejudicial Interest you may attend the meeting but only for the purpose of making representations, answering questions or giving evidence relating to the business, **provided** that the public are also allowed to attend the meeting for the same purpose, whether under a statutory right or otherwise. In such a case, you **must withdraw from the meeting immediately after the period for making representations, answering questions, or giving evidence relating to the business has ended**, and in any event before further consideration of the business begins, whether or not the public are allowed to remain in attendance for such consideration (**Paragraph 14** of the Code).
4. Where you have agreement from the Monitoring Officer that the information relating to your Personal Interest is **sensitive information**, as set out in **Paragraph 16** of the Code of Conduct, your obligation to disclose such information is replaced with an obligation to disclose the existence of a personal interest and to confirm that the Monitoring Officer has agreed that the nature of such personal interest is sensitive information.
5. If you are relying on a **grant of a dispensation** by the Standards Committee, you must, before the matter is under consideration:
 - i) Disclose orally both the interest concerned and the existence of the dispensation; and
 - ii) Before or immediately after the close of the meeting give written notification to the Authority containing:

- a) Details of the prejudicial interest;
- b) Details of the business to which the prejudicial interest relates;
- c) Details of, and the date on which, the dispensation was granted; and
- d) Your signature

Officers

Financial Interests

1. If an Officer has a financial interest in any matter which arises for decision at any meeting to which the Officer is reporting or at which the Officer is in attendance involving any member of the Council and /or any third party the Officer shall declare an interest in that matter and take no part in the consideration or determination of the matter and shall withdraw from the meeting while that matter is considered. Any such declaration made in a meeting of a constitutional body shall be recorded in the minutes of that meeting. No Officer shall make a report to a meeting for a decision to be made on any matter in which s/he has a financial interest.
2. A “financial interest” is defined as any interest affecting the financial position of the Officer, either to his/her benefit or to his/her detriment. It also includes an interest on the same basis for any member of the Officers family or a close friend and any company firm or business from which an Officer or a member of his/her family receives any remuneration. There is no financial interest for an Officer where a decision on a report affects all of the Officers of the Council or all of the officers in a Department or Service.

CITY AND COUNTY OF SWANSEA

MINUTES OF THE ECONOMY & INVESTMENT CABINET ADVISORY COMMITTEE

HELD AT COMMITTEE ROOM 6, GUILDHALL, SWANSEA ON WEDNESDAY, 29 APRIL 2015 AT 5.00 PM

PRESENT: Councillor P Downing (Chair) presided

Councillor(s)	Councillor(s)	Councillor(s)
J C Bayliss S E Crouch	P Lloyd P M Matthews	B G Owen P B Smith

Officers:-

L Anthony - Divisional Officer, Licensing, Food and Safety
J Tinker - Democratic Services Coordinator

33 **APOLOGIES FOR ABSENCE.**

No apologies for absence were received.

34 **DISCLOSURES OF PERSONAL AND PREJUDICIAL INTERESTS.**

In accordance with the provisions of the Code of Conduct adopted by the City and County of Swansea, no interests were declared.

35 **MINUTES.**

RESOLVED that the Minutes of the meeting of the Economy and Investment Cabinet Advisory Committee held on 1 April 2015 be approved as a correct record, subject to Councillor P Smith being added to the list of apologies.

36 **PRESENTATION ON THE CUMULATIVE IMPACT POLICIES. (LYNDA ANTHONY, DIVISIONAL OFFICER, LICENSING, FOOD AND SAFETY).**

Lynda Anthony, Divisional Officer, Licensing, Food and Safety gave a presentation regarding the Cumulative Impact Policies (CIP) . She explained that the cumulative impact was the potential impact on the promotion of the licensing objectives of a significant number of licensed premises concentrated in one area. It was stated that the 4 licensing objectives were:-

- The Prevention of Crime and Disorder
- Public Safety
- The Prevention of Public Nuisance
- The Protection of Children from Harm

The last review was in 2013 when a Cumulative Impact was adopted for Wind Street, Kingsway and surrounding areas together with High Street and College Street. Before a CIP is introduced it must be evidence based with consultation on the proposals. The effect of a CIP was outlined as well as the practical application of the CIP. The CIP in 2013 was adopted because the Authority was satisfied that there was a need on the basis of :-

- The number of licensed premises supplying alcohol and
- The level of crime and disorder and public nuisance

It was stated that since the introduction of the CIP, 16 new and 2 variation applications had been submitted of which 11 were granted, 4 were withdrawn and 2 refused. It was suggested that a report be submitted to a future meeting detailing the reasons why 2 applications had been refused and why 4 had been withdrawn.

If the existing CIP was to be reviewed a review of the up to date evidence would need to support any changes. The usual review period was 5 years.

Questions were asked regarding whether a review could take place and if there were provisions to widen the area covered by the CIP. It was considered beneficial if representatives of the Police attend the next meeting in order to seek their views on the Cumulative Impact Policy.

Lynda Anthony was thanked for her useful and informative presentation and it was requested that this presentation be circulated to all Members of the Cabinet Advisory Committee.

37 **FEEDBACK FROM SITE VISITS BY MEMBERS TO MORRISTON AND CLYDACH REGIONAL DISTRICT CENTRES.**

Members of the Cabinet Advisory Committee gave feedback from the site visits undertaken to the District Shopping Centres of Morriston and Clydach.

Morriston

The Chair stated that when the Committee visited Morriston, Members thought that one hour was inadequate. Therefore, it was proposed that the Committee undertake a return visit before giving feedback.

Clydach

Members thought that the roads were not wide enough and that like many other district centres there was inadequate parking. It was stated that as the Bank was now closed for 2 days a week and the Post Office moving from the centre had caused a detrimental effect on trade. One of the ways the parking problems could be alleviated was the narrowing of the wide pavement outside the bank to allow parking spaces. It was recognised by Members that Clydach was in need of a facelift and would benefit from grant funding in order to improve the area. It was thought that a common thread around these shopping centres was the lack of footfall in the centres.

RESOLVED that the site visits to Regional District Centres continue on 27 March 2015.

38 **WORKPLAN.**

The workplan was updated verbally.

It was proposed that site visits to the Regional District Centres of Gorseinon and Pontardulais take place on 27 May 2015. It was suggested that a representative of the Police be invited to the next meeting to gain their perception regarding the Cumulative Impact Policy.

It was also thought beneficial if the Committee investigated 'legal highs' and David Picken be invited to address the committee on this matter. However, as there was a possibility that the Communities CAC were investigating this that the Chair, Councillor Andrea Lewis be invited to the next meeting.

As there would also be feedback at this meeting from the site visits, the Chair requested that the presentation on Healthy Cities presently scheduled for the next meeting, be deferred to the following meeting.

RESOLVED that the amended workplan be approved.

The meeting ended at 5.55 pm

CHAIR

CITY AND COUNTY OF SWANSEA

**MINUTES OF THE ECONOMY & INVESTMENT CABINET ADVISORY
COMMITTEE**

**HELD AT COUNCIL CHAMBER, GUILDHALL, SWANSEA ON TUESDAY,
19 MAY 2015 AT 5.15 PM**

PRESENT:

Councillor(s)	Councillor(s)	Councillor(s)
S E Crouch P Downing	P Lloyd P M Matthews	B G Owen G Owens

- 1 **TO SUSPEND COUNCIL PROCEDURE RULE 12 "CHAIR OF MEETINGS" IN ORDER TO ALLOW THE PRESIDING MEMBER TO PRESIDE OVER THE UNDER MENTIONED AGENDA ITEMS.**

RESOLVED that Procedure Rule 12 be suspended in order to allow the Chair of Council to preside over this meeting.

(COUNCILLOR D W W THOMAS PRESIDED)

- 2 **TO ELECT A CHAIR FOR THE MUNICIPAL YEAR 2015 - 2016.**

RESOLVED that Councillor P Downing be elected Chair for the 2015-2016 Municipal Year.

(COUNCILLOR P DOWNING PRESIDED)

- 3 **TO ELECT A VICE CHAIR FOR THE MUNICIPAL YEAR 2015 - 2016.**

RESOLVED that Councillor J C Bayliss be elected Vice-Chair for the 2015-2016 Municipal Year.

- 4 **APOLOGIES FOR ABSENCE.**

Apologies for absence were received from Councillors J C Bayliss, P B Smith and N M Woollard.

- 5 **DISCLOSURES OF PERSONAL AND PREJUDICIAL INTERESTS.**

In accordance with the Code of Conduct adopted by the City and County of Swansea, no interests were declared.

The meeting ended at 5.30 pm

CHAIR

Terms of Reference – Economy and Investment Cabinet Advisory Committee

- 1 To advise the relevant Cabinet Member as appropriate on matters relating to the Policy Commitments adopted by Council within any portfolio.
- 2 To advise and support the work of the Cabinet and the Council as a whole advising the relevant Cabinet Member on potential changes to Policy and the delivery of major service change and alignment with the direction in Sustainable Swansea - Fit for the Future.

Notes:

- i) Cabinet Advisory Committees are NOT decision making bodies.
- ii) Cabinet Advisory Committees shall NOT be chaired by a Cabinet Member.
- iii) Cabinet Advisory Committees may co-opt others on to the Committee either for a topic or for a term if the Committee consider that will assist their advisory role.
- iv) Cabinet Advisory Committees may convene joint meetings between them as is, in the view of each Committee, necessary so as to best coordinate their work and inform their deliberations.
- v) Cabinet Advisory Committees shall adopt methods of working which, in the discretion of the Chair, will best inform their advisory role. Those methods of working shall include, but are not limited to, holding enquiries, going on site visits, conducting public surveys, holding public meetings, commissioning research, hearing from witnesses and appointing advisors and assessors.
- vi) Cabinet Advisory Committees will be attended by relevant Officers in their role of supporting the Cabinet Member in their presentation of papers to Committee in order to emphasise the Cabinet Member's lead role.

Agenda Item 8

Report of the Chair

Economy and Investment Cabinet Advisory Committee – 17 June 2015

ECONOMY AND INVESTMENT CABINET ADVISORY COMMITTEE – WORK PROGRAMME 2015/16

Date	Subject Area	Lead
17 June 2015	<ul style="list-style-type: none">• ‘Legal Highs’• Feedback from Site Visits• Planning and a Healthier Urban Environment	Dave Picken All Members Rachel Davies
15 July 2015	<ul style="list-style-type: none">• Cumulative Impact Policy	Representative of the Police/Lynda Anthony
Future Meetings	<ul style="list-style-type: none">• Presentation – Marketing of the Destination Management Plan• Feedback from the Visitors Survey• Late night levy• Existing District Shopping Policy• Section 106 Agreements• Further site visits and feedback from Regional District Centres	Steve Hopkins and Fran Jenkins Lynda Anthony Kim Flanders Phil Holmes All Members